



RASHTRIYA SANSKRIT VIDYAPEETHA
(Deemed to be University established under section 3 of UGC Act, 1956)
TIRUPATI - 517 507 (A.P)

NOTICE INVITING TENDERS FOR PROVISIONS

Subject:- Procurement of Provisions by RSVP-Reg.

It is decided to procure provisions by Rashtriya Sanskrit Vidyapeetha, Tirupati through a Rate Contract finalized against the Open Tender for a period of Six Months.

The Tender Document has been placed on our website www.rsvidyapeetha.ac.in

Interested persons/Suppliers in the field may download the Tender Document from our website referred above and send the Tender Document Fee of Rs.1120/- by means of a Demand Draft drawn in favor of The Registrar, Rashtriya Sanskrit Vidyapeetha, payable at Tirupati, along with Annexure A. **If the DD for TDF is not enclosed to the Annexure A, the bid will be summarily rejected.** Tender document can be obtained in person from the Office of the Hostel, located in Garudachala Hostel, RSVP on payment of TDF as above during 09.00 a.m to 02.00 p.m. on any working day between Monday to Friday during 17-05-2018 to 25-5-2018.

Important dates for the tender are as under:

Sl.No	Particulars	Date and Time
1	Date of issue of tender document	17-05-2018
2	Period and time for Sale of Tender Document	Any working day during 17-05-2018 - 25-05-2018 between 09.00 a.m. to 02.00 p.m.
3	Due date and time for submission of Tenders	All working days on or before 04-06-2018 between 10.00 a.m. to 03.00 p.m. We observe five day week Monday - Friday.
4	Date and Time for opening of bids/ Tenders	04.00 p.m. on 04-06-2018
5	Date for commencement of the Rate Contract	01-07-2018


Warden / Registrar i/c



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RASHTRIYA SANSKRIT VIDYAPEETHA
(Deemed to be University established under section 3 of UGC Act, 1956)
TIRUPATI - 517 507 (A.P)

No. RSVT/ Hostel/Prov/001/2018-19

Date: 17.5.2018

Sub: R.S.Vidyapeetha Hostels – Maintenance of Messes – Supply of Provisions
-Invitation for Tenders – Regarding.

Sir,

The R.S. Vidyapeetha Hostels are running Three Messes Viz., Srinivasa, Balaji and Padmavathi Mess and one Transit Hostel Mess (Guest House). Sealed Tenders are invited from the interested bidders in the field for Supply of Provisions for a period of six months w.e.f. 1st July, 2018 to 31st December, 2018. The list of Provisions is enclosed. The tenders should be submitted between 10.00 am to 03.00 pm on or before 4th June, 2018 on all working days. RSVP observes five day week (Monday to Friday). **The sealed Tenders will be opened at 04.00 pm on 4th June, 2018 in the presence of the bidders whose tenders are accepted for processing.**

TERMS AND CONDITIONS

1. Tender document can be downloaded from our website or obtained from the Office of the Hostel, located in the Garudachala Hostel personally between 9.00 am to 2 pm on any working day during 17th May, 2018 to 25th May, 2018 on payment of Rs.1120/- by means of a DD drawn in favor of The Registrar, RSVP, Tirupati and obtain a Receipt from the Manager (Hostels & Guest House) which should be enclosed to the Annexure A (Tender). However, if it is certified by the Manager (Hostels & Guest House) with proof, the Tender can be considered.
2. The tender should be dropped in the Tender Box available in the Office of the Hostel located in the Garudachala Hostel personally between 10.00 am to 03.00 pm on or before 4th June, 2018 on all working days. RSVP observes five day week (Monday to Friday).
3. Tenders received after the due date and time will not be considered for processing.

4. Earnest Money Deposit of Rs.75,000/- shall be paid by means of a DD drawn in favor of Registrar, RSVP payable at Tirupati. This is a non-interest bearing deposit which will be returned to all the parties on or before 30th June, 2018.
Tenders received without EMD will be rejected.
5. Bidders can download the Tender Document from our website and enclose a DD for Rs.1120/- drawn in favor of Registrar, RSVP towards Tender Document Fee.
It is non-refundable. Tenders without TDF will be rejected out rightly.
6. Unsigned Tenders shall not be considered.
7. Tenders without proper seal on the Tender and sealed cover (s) will not be considered.
8. The bidder who is awarded with the Contract should supply the Provisions at the hostels & Guest House at his own expenses and risk.
9. The bidder whose Tender is considered for finalising the Rate Contract should supply provisions for a period of six months w.e.f 1st July, 2018 to 31st December, 2018 at the rates Quoted.
10. Net weight only will be considered for payment.
11. Wastage and damage of the Provisions should be replaced by the bidder.
12. Warden has full rights to extend/cancel the Contract partially/fully with due justification.
13. Photo copies of Registration of the Firm, Pan Card & GSTIN in the name of the shop, are to be enclosed to the Tender, **without which the Tender shall not be considered.**
14. The items supplied should be pure, first quality and ready to use.
15. The Contractor should have a registered firm in Tirupati.
16. The Contract should not be sub-leased to anyone in any manner. Any complaints in this regard results in cancellation of the Contract.
17. Losses incurred by the Hostel due to non-supply, part-supply, late supply and supply of low quality items will be deducted from their monthly bills.

18. The Contractor should send the bill along with the material clearly indicating the name of each item with weight/quantity in units, as the case may be.
19. The Contractor should submit a consolidated bill on the last day of every month. No part-payment or advance payment will be made under any circumstances. The payment will be made on or before 15th of the following month by NEFT/Cheque.
20. Income-tax @ 2% will be deducted from the payments if the bidder is a company/firm. If the bidder is an individual sole proprietor, income-tax @ 1% will be deducted and TDS Certificate will be issued by RSVP at the end of the financial year.
21. The bidders are advised to be conversant with the terms and conditions as stated above before accepting the Contract.
22. The bidder should quote for all the items as far as possible.
23. **The Tender which is Overall lowest for all the items will be considered as L1.**
24. Considering this Contract as "**Contract for essential items**", RSVP reserves the right to enter into Parallel Contracts for the same item at same rate. For this purpose, Counter Offer will be issued to overall L2 etc, by RSVP, if required.
25. **Fall Clause**:- In case, if the Contractor supplies the items as specified in this Contract at a lowest price to any other party, during the period of Contract, that lowest price will be applicable to this Contract also.
26. **Risk purchase**:- If the Contractor fails to supply the requisite quantity/quality of the material, RSVP is at liberty to purchase such items from the local market to meet their requirements and claim the difference in price on higher side from the Contractor/deduct from the bills on hand.
27. There should not be any correction/overwriting in the Tender. Corrections, if any, should be encircled in red ink and initialed by the bidder and **corrections without initials, results in rejection of bid.**

- 28.RSVP hostels provide Breakfast, lunch and dinner to 1300-1400 students daily. Whenever there is a vacation to the students on account of Dasara, Sankranthi and Summer holidays, the requirement will be reduced drastically/NIL. However, the Tenderer will be informed in advance about the vacation.
- 29.The prices mentioned in the Contract are firm and fixed and no request for increase of price will be entertained during the period of the Contract.
- 30.The prices quoted by the bidder shall be inclusive of all taxes and duties.
- 31.“**Bidder shall fill the price column alone**” in the enclosed format as Annexure A and affix the shop seal with signature and date and put in a cover and sealed. Bids without signature & seal, will be rejected out rightly. **No separate Tender is required.**
- 32.The bidder shall clearly super-scribe on the sealed cover as “**Tender for provisions** against Tender No: RSVT/Hostels/Prov/001/2018-19”.
- 33.The suppliers having their shops located within the vicinity of Tirupati Municipal Corporation only shall submit their tender. Tenders received from outstations will not be considered, since the items in question are essential in nature and required by RSVP even with short notice.
- 34.In case of any dispute between RSVP and the Contractor, the decision of the Warden, RSVP is final and binding on both the parties.
- 35.RSVP reserves the right to delete any item from the list while finalising the Rate Contract.
- 36.In case of any doubts please contact Mr.P.K.Phani Varma, Manager (Hostels & Guest House) – 07382651368 / Sri KV Sarma, Consultant (Fin & Admin) – 08137930333.



Warden/ Registrar i/c

ANNEXURE - A

Tender For Provisions against Tender NO. RSVT/ Hostel/ Prov/ 001/ 2018-19

Dated: 17-05-2018

S. No	Name of the Item	Unit	Amount Rs.
1	Turmeric Powder	-	-
	Aashirvaad	1 Kg	
	MTR	1 Kg	
	Aachi	1 Kg	
		పసుపు పొడి	
2.	Thoor Dall	1 Kg	
3.	B.G. Fried Dall	1 Kg	
		కంది పప్పు	
		వేయించిన శనగ పప్పు / పుట్టలపప్పు	
4	Bengalgram Dall	1 Kg	
		పచ్చి శనగ పప్పు	
5.	Greengram Dall	1 Kg	
		పెసర పప్పు	
6.	Blackgram Dall	1 Kg	
		ఉబ్బి పప్పు / మినపప్పు	
7.	Ground nuts	1 Kg	
		వేరుశనగ పప్పు	
8.	Wheat Flour (ATTA)	-	-
	Aashirvad	1 Kg	
	Annapurna	1 Kg	
		గోధుమ పిండి	
9.	Maida Flour	1 Kg	
		మైదా పిండి	
10.	Basin	1 Kg	
		శనగ పిండి	
11.	Cornflour	1 Kg	
		మొక్కజొన్న పిండి	
12.	Rice flour	1 Kg	
		బియ్యపు పిండి	

S. No	Name of the Item	Unit	Amount Rs.
13.	Bombay Ravva	బొంబాయి రవ్వ	1 Kg
14.	Idly Ravva	ఇడ్లి రవ్వ	1 Kg
15.	Wheat Ravva	గోధుమ రవ్వ	1 Kg
16.	Refind Sunflower Oil	పాల్డితిరుగుడు గింజ నూనె	-
	Fortune		15 lit
	Freedom		
	Vijaya		
17.	Chilli Powder	మిరప పొడి	-
	Three Mangos		1 Kg
	Aachi		1 Kg
	Aashirvaad		1 Kg
18.	Coriander Powder	డనియాల పొడి	-
	Aashirvaad		1 Kg
	MTR		1 Kg
	Aachi		1 Kg
19.	Coffee (BRU)	కాఫీపొడి	250 Gms
20.	TEA POWDER	టీ పొడి	-
	Three Roses		1 Kg
	Taj Mahal		1 Kg
21.	IODIZED SALT	ఉప్పు	-
	Tata		1 Kg
	Aaswirvaad		1 Kg

S. No	Name of the Item	Unit	Amount Rs.
22.	CRYSTAL SALT	-	-
	Tata	1 Kg	
	Annapurna	1 Kg	
23.	Dry Grapes	1 Kg	
24.	Cashew nuts	1 Kg	
25.	Jam mix (MTR)	1 Kg	
26.	White chenna	1 Kg	
27.	Green Peas	1 Kg	
28.	Tamarind (Seed less)	1 Kg	
29.	Appalams	-	-
	Mahalakshmi	450g	
	Aachi	450g	
	Manikanta	450g	
30.	Dalda	1 Kg	
31.	Sugar	1 Kg	
32.	Cummin Seeds (jeera)	1 Kg	
33.	Mustard Seeds	1 Kg	
34.	Corainder Seeds	1 Kg	
35.	Boiled Rice	1 Kg	
36.	Sabeena	1 Kg	

S. No	Name of the Item	Unit	Amount Rs.
37.	Asafetoda (LG)	ఇంగువ	1 Tin
38.	Garlic	వెల్లుల్లి / తెల్లగడ్డలు	1 Kg
39.	SEMIA ROASTED (Bambino)	సేమియా	1 Kg
40.	Red Chillies	ఎండు మిరపకాయలు	1 Kg
41.	Pepper	మిరియాలు	1 Kg
42.	Dil Seeds	మెంతులు	1 Kg
43.	Poppy Seeds	గసగసాలు	1 Kg
44.	Sompu	సోంపు	1 Kg
45.	Cardamom	పలకులు	1 Kg
46.	Cumin Bark	పట్ట	1 Kg
47.	Cloves	లవంగాలు	1 Kg
48.	Kesari Powder	కేసరి పొడర్	1 Kg
49.	Ghee (Durga)	నెయ్యి	1 Kg
50.	R. B. Soda	వంట సోడా	1 Kg
51.	Meal maker	మీల్ మేకర్	1 Kg
52.	Chenna Masala	చెన్నా మసాలా	1 Pkt
53.	Garam Masala	గరం మసాలా	1 Pkt
54.	Mass Powder	మాస్ పొడర్	1 Pkt

S. No	Name of the Item	Unit	Amount Rs.
55.	Baking powder	బేకింగ్ పౌడర్	1 Kg
56.	Sajeera	సజీరా	1 Kg
57.	Marati mogga	మరాఠి మొగ్గ	1 Kg
58.	Japathri	జాపత్రి	1 Kg
59.	Jajikaya	జాజికాయ	1 Kg
60.	Anasa poovu	అనాస పువ్వు	1 Kg
61.	Biriyani Leaf	బిరియాని ఆకు	1 Kg
62.	Tasting Salt	టేస్టింగ్ సాల్ట్	1 Kg
63.	Kasturi Menti	కస్తూరి మెంతి	1 Kg
64.	Rice Seva	రైస్ సేవ	1 Kg
65.	Horlicks (Sachets)	హోర్లిక్స్	5 Rs
66.	Boost (Sachets)	బూస్ట్	5 Rs
67.	MTR Badam Mix Bottle	బాదామ్ మిక్స్	1 Kg
68.	Thada Leaves	థాదాకులు	1 Kg
69.	Nirma Washing powder	నీర్మా వాషింగ్ పౌడర్	1 Kg
70.	Santoor soap (Big)	సాంతూర్ సోపు	1 No
71.	Rin Soap	రిన్ సోపు	1 No
72.	Bleaching powder	బ్లీచింగ్ పౌడర్	1 Pkt
73.	Caustic soda	కాస్టిక్ సోడా	1 Kg

S. No	Name of the Item	Unit	Amount Rs.
74.	Paper plates	పేపర్ ప్లేట్స్	100 No.s
75.	Dispo. Tea cups	డిస్పోసిబుల్ టీ కప్స్	100 No.s
76.	Dispo. Water glasses	డిస్పోసిబుల్ వాటర్ గ్లాస్స్	100 No.s
77.	Coconut Brooms	కొబ్బరి చీపుర్లు	1 No.s
78.	Steel scrubber	స్టీల్ స్క్రబ్బర్	1 No

Enclosures:

1. Firm Registration Certificate.
2. Pan Card
3. GSTIN Registration.
4. DD No. _____ date _____ for Rs. 1,120/- towards TDF.
(Non – Refundable)
5. DD No. _____ date _____ for Rs. 75,000/- towards EMD
(Refundable on or before 30-06-2018)

Seal :

Signature of the Bidder

Place :

Date :